

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Fire

AGENDA DATE: TBD - August 11, 2009

CONTACT PERSON/PHONE: Michael Calderazzo/771-1071
Terrence Freiburg, Purchasing Manager, 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

The City Manager be authorized to extend Contract 2007-010 (Pierce Proprietary Parts) to First In, Inc., Phoenix, AZ, for an additional two (2) years.

BACKGROUND / DISCUSSION:

Pierce is the vehicle manufacturer for over 95% of the Fire Department's fire apparatus. Parts procured under the terms of this contract are for Pierce-specific parts. First In, Inc. is the only authorized vendor for these parts. Other apparatus parts are sourced locally, where available.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes. This contract was originally awarded in October, 2006

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

22010320-503118-01101, estimated annual expenditure, \$80,000.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also
Information copy to appropriate Deputy City Manager)

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: July 29, 2009

TO: Municipal Clerk

FROM: Terrence Freiburg
Purchasing Manager, ext. 4313 *mf*

Deniese Baisley
Procurement Analyst, ext. 4263

Please place the following item on the CONSENT agenda of August 18, 2009

Item should read as follows:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to exercise the City's option to extend current Contract 2007-010 (Pierce Proprietary Parts) with First In, Inc. for two (2) additional years pursuant to the provisions to an award approved by City Council on October 24, 2006. Contract period October 24, 2009 to October 24, 2011.

Department: Fire
Option: One [of One]
Estimated Amount: \$80,000.00 Estimated/yr
Total Estimated Amount: \$160,000.00 Estimated (2 years)
Funds Available in: 22010320-01101-503118
Funds Source: Fire General Fund
District (s): All

**MOTION
OCTOBER 24, 2006**

Motion made, seconded, and unanimously carried to **AWARD** Bid Solicitation No. 2007--010, Pierce Proprietary Parts, Fire Department

Award to:	First In, Inc. El Paso, Texas
Item(s):	#1
Option:	Vendor offers the City the option to extend the term of the contract at the same unit prices for one (1) or two (2) additional year(s) if the option is exercised within two (2) or three (3) years from the date of the award.
Annual Estimated Amount:	\$70,000.00
Account No.:	22010320-503118-01101
Funding Source:	Fire Department Operating Funds-Vehicle Maint. Supplies
Estimated Total Award:	\$210,000.00
District(s):	All

This is a requirements type contract with an initial term of thirty-six (36) months.

The Departments of Financial Services and Fire recommend award as indicated to the lowest responsive, responsible bidder. [Financial Services, Terrence Freiburg, (915) 541-4313]

Richarda Duffy Momsen, City Clerk